

# HOSC and Health 'Ways of Working' Workshop Report and draft Protocol

## Joint Health Overview and Scrutiny Committee 19<sup>th</sup> April 2018

### 1.0 Purpose

1.1 The Independent Reconfiguration Panel (IRP) made recommendations to Oxfordshire following a referral by the Oxfordshire Joint Health Overview and Scrutiny Panel (HOSC) on Deer Park Medical Centre in 2017. JHOSC and health partners were advised to consider how they can “*work together differently to command public confidence and maintain an open relationship*”. The purpose of this report is to outline the progress and next steps to respond to this IRP recommendation.

### 2.0 Context

2.1 In response to advice from the IRP, two 'Ways of Working' workshops have been held between HOSC and health representatives.

2.2 The first was held in January 2018 reported to the committee on the 8<sup>th</sup> of February 2018 with the following recommendations agreed:

No	Action	Timeframe
1	Develop working principles that can be signed up to by HOSC and health colleagues.	April 2018
2	Amend the change process to introduce a staged approach with different thresholds of change (i.e. minor/temporary/moderate/significant).	June 2018
3	Introduce more flexible and different ways of working to allow for early engagement, dialogue, feedback, evaluation (for example, briefings, task and finish groups, reference groups, debriefs, visits, annual planning event and training).	April 2018
5	Robust feedback and communications (e.g. ensure HOSC feedback is recorded and communicated).	February 2018
6	Set an evaluation and reporting back framework.	June 2018

2.3 To progress the recommendations, a further workshop was held on the 21<sup>st</sup> of March 2018 to discuss a draft Protocol between HOSC and health partners.

2.4 The document attached at Appendix A of this report is the result of that work which the committee are invited to consider and agree.

### **3.0 Next steps**

- 3.1 Once the committee is content with its content and agrees the Protocol, it will be shared for note at the relevant Boards of the primary commissioners and providers that have regular engagement with HOSC.
- 3.2 Following agreement of the Protocol, a Terms of Reference for the HOSC Planning Group would be drafted and a meeting of the Group brought together to begin to inform the HOSC Forward Plan.

### **4.0 Recommendations**

4.1 It is recommended that HOSC:

1. **NOTE** the progress made against addressing IRP recommendation and the committee's agreements made on the 8<sup>th</sup> of February 2018.
2. **AGREE** the draft protocol outlined in Appendix A of this report.
3. Subject to agreement of the Protocol and the proposal to establish a HOSC Planning Group, **ASK** the HOSC support officers to negotiate terms of reference and ensure the Group meets to inform the next meeting of the committee.